

# DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT

## BUSINESS INFORMATION

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ Suite: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Own  Rent  (If renting please provide property owner information)

## PRIMARY CONTACT

First: \_\_\_\_\_ Last: \_\_\_\_\_ Title: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

## SECONDARY CONTACT

First: \_\_\_\_\_ Last: \_\_\_\_\_ Title: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

## BUSINESS STATUS

Category:  Retail  Restaurant  Office  Medical Office  Salon/Beauty/Spa  Fitness Studio/Gym  
 Art gallery/Studio  Manufacturing/Industrial  Convenience Store  Nonprofit  Hotel/Motel

Date Opened: \_\_\_\_\_ Date Closed: \_\_\_\_\_

Credit Cards accepted:  Amex  Disc  MC  Visa

## HOURS OF OPERATION

|        | MON | TUE | WED | THU | FRI | SAT | SUN |
|--------|-----|-----|-----|-----|-----|-----|-----|
| Open   |     |     |     |     |     |     |     |
| Closed |     |     |     |     |     |     |     |

Notes: \_\_\_\_\_

## BUSINESS JOB INFORMATION

|           | Total Jobs | Morning | Mid-day | Sun-Thu | Fri-Sat | Night | Late Night |
|-----------|------------|---------|---------|---------|---------|-------|------------|
| Full Time |            |         |         |         |         |       |            |
| Part Time |            |         |         |         |         |       |            |

Notes: \_\_\_\_\_

## RESTAURANT JOB INFORMATION

|           | Morning<br>6-11:45am | Mid-day<br>12-4:45pm | Sun-Thu<br>5-9:45pm | Fri-Sat<br>5-9:45pm | Night<br>10-1:45am | Late Night<br>2-5:45am | Closing Time |
|-----------|----------------------|----------------------|---------------------|---------------------|--------------------|------------------------|--------------|
| Full Time |                      |                      |                     |                     |                    |                        |              |
| Part Time |                      |                      |                     |                     |                    |                        |              |

Total Occupancy IN/OUT seats: \_\_\_\_\_

Notes: \_\_\_\_\_

## EMPLOYEE PARKING INFORMATION

Parking type:  On-site  Street

Total Cars: \_\_\_\_\_ Total Bikes: \_\_\_\_\_

## CUSTOMER PARKING INFORMATION

Parking type:  On-site  Street  Valet

Total Cars: \_\_\_\_\_ Total Bikes: \_\_\_\_\_

## PROPERTY INFORMATION

Property ID: \_\_\_\_\_

Sq Feet Total: \_\_\_\_\_ Public Restrooms: \_\_\_\_\_ Open Date: \_\_\_\_\_

Sq Feet 1<sup>st</sup> Floor: \_\_\_\_\_ Sq Feet 2<sup>nd</sup> Floor: \_\_\_\_\_ Close Date: \_\_\_\_\_

**RETURN FORM TO: [DDA@DowntownDelrayBeach.com](mailto:DDA@DowntownDelrayBeach.com)**